



SHIAWASSEE Health & Wellness

The **Finance and Facilities Committee** of the Shiawassee Health and Wellness Board of Directors is being held virtually on **Monday, March 15, 2021 at 5:30 p.m.** under [2020 PA 254](#) to protect the health and safety of the board, staff, and members of the public that participate in this meeting of this public body. The technology used for this meeting is intended to permit two-way communication for all meeting participants.

This meeting is open to the public.

To participate in the meeting:

The telephone number to call into the meeting is:

1-312-626-6799

Meeting ID: 930 7693 8255

Link to Zoom Meeting: <https://zoom.us/j/93076938255>

Members of the public may email questions for Board Members to jsemans@shiabewell.org

SHW will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities during the meeting upon seventy-two (72) hours' notice to SHW. Individuals with disabilities requiring auxiliary aids or services should contact by writing, calling, or emailing the following: Shiawassee Health & Wellness, Attn: Executive Assistant, 1555 Industrial Dr. Owosso, MI 48867, 989-723-6791, or jsemans@shiabewell.org



**Finance and Facilities Committee
March 15, 2021 – 5:30 p.m.**

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Zoom Meeting Link: <https://zoom.us/j/93076938255>

PUBLIC NOTICE

This meeting of the Shiawassee Health and Wellness Finance and Facilities Committee of the Board is being held virtually under [2020 PA 254](#) to protect the health and safety of the board, staff, and members of the public that participate in this meeting of this public body. The technology used for this meeting is intended to permit two-way communication for all meeting participants. If special accommodations are needed, please contact Shiawassee Health and Wellness as soon as possible.

1. Call to Order
2. Roll Call: Members of public body must announce if they are meeting remotely and their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely. (OMA Act 267 of 1976, Section 15.263)
3. Approval of the Agenda
4. Public Comment
5. Voucher Review
 - a. Motion to recommend to the full board the approval of the following vouchers as presented totaling \$1,459,798.94
 - i. AP- 2791 in the amount of \$363,105.98
 - ii. AP-2792 in the amount of \$477,462.22
 - iii. AP-2793 in the amount of \$410,579.78
 - iv. AP-2794 in the amount of \$208,650.96
6. Financial Report – I. Mason
7. Contract Requests – Lindsey Hull
 - a. Motion to recommend to the full board approval of the March 2021 contract requests.
8. Medical Director Recruitment Action Summary
9. CMHA Membership Dues Invoice Approval
 - a. Motion to recommend to the full Board the approval of the CMHA Membership Dues for FY20/21 for a total cost of \$10,626.00.

10. Annual Contract Management Policy Review
 - a. Motion to accept the Contract Management policy statements as presented for the annual review.
11. Annual Finance Policy Review
 - a. Motion to accept the Finance Policy Statements as presented for the annual review.
12. Public Comment
13. Next Meeting – April 19, 2021
14. Adjourn – Motion to adjourn

Public Comment:

1. Each speaker shall provide their name at the time of their public comment.
2. Each speaker shall be limited to three (3) minutes per meeting.
3. The chair of the committee and/or board will address the public speaker and keep time of the public comments.
4. Members of the public cannot address the committee or board during deliberations on a particular matter.
5. Members of the committee or board do not have to answer impromptu questions from the public.

Meeting Purpose:

To ensure that the Authority is fiscally and programmatically successful.

Duties:

- Review monthly financial statements including variances, respond to recommendations from the Director of Finance and/or Chief Executive Office, and make recommendations.
- Review audited financial statements annually.
- Review all reports required by MDHHS and/or affiliation hub Boards.
- Review all forms of liability against the Authority.
- Review all requests for proposals and contracts.
- Review all policies related to administration and finance.
- Review key indicators.
- Oversee capital purchases.
- Oversee building and grounds changes.
- Oversee fleet of vehicles
- Oversee purchases and maintenance of vehicles

Committee Meetings

3rd Monday Monthly at 5:30 p.m.

April 19, 2021

May 17, 2021

June 21, 2021