



# SHIAWASSEE Health & Wellness

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The **Finance and Facilities Committee** of the Shiawassee Health and Wellness Board of Directors is being held virtually due to the local state of emergency called by the Owosso City Council under [Open Meetings Act, Act 267 of 1976](#) on **Monday, December 20, 2021 at 5:30 p.m.** to protect the health and safety of the board, staff, and members of the public that participate in this meeting of this public body. The technology used for this meeting is intended to permit two-way communication for all meeting participants.

This meeting is open to the public.

To participate in the meeting:

The telephone number to call into the meeting is:

1-312-626-6799

Meeting ID: 869 0078 5153

Link to Zoom Meeting: <https://us06web.zoom.us/j/86900785153>

Members of the public may email questions for Board Members to [jsemans@shiabewell.org](mailto:jsemans@shiabewell.org)

SHW will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities during the meeting upon seventy-two (72) hours' notice to SHW. Individuals with disabilities requiring auxiliary aids or services should contact by writing, calling, or emailing the following: Shiawassee Health & Wellness, Attn: Executive Assistant, 1555 Industrial Dr. Owosso, MI 48867, 989-723-6791, or [jsemans@shiabewell.org](mailto:jsemans@shiabewell.org)



**Finance and Facilities Committee**  
December 20, 2021 – 5:30 p.m.  
**VIRTUAL MEETING**

The telephone number to call into the meeting is 1-312-626-6799  
Meeting ID is: 869 0078 5153  
Zoom Meeting Link: <https://us06web.zoom.us/j/86900785153>

**PUBLIC NOTICE**

This meeting of the Shiawassee Health and Wellness Program Committee of the Board is being held **virtually** due to the local state of emergency called by the Owosso City Council under [Open Meetings Act, Act 267 of 1976](#) to protect the health and safety of the board, staff, and members of the public that participate in this meeting of this public body. The technology used for this meeting is intended to permit two-way communication for all meeting participants. If special accommodations are needed, please contact Shiawassee Health and Wellness as soon as possible.

1. Call to Order
2. Roll Call  
Members of public body must announce if they are meeting remotely and their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely. (OMA Act 267 of 1976, Section 15.263)
3. Approval of the Agenda
4. Public Comment
5. Voucher Review
  - a. Motion to recommend to the full board the approval of the following vouchers as presented totaling \$1,565,001.67
    - i. AP- 2830 in the amount of \$206,078.90
    - ii. AP- 2831 in the amount of \$639,538.46
    - iii. AP- 2832 in the amount of \$468,253.86
    - iv. AP- 2833 in the amount of \$251,130.45
6. Financial Report – I. Mason
7. Contract Requests – Lindsey Hull
  - a. Motion to recommend to the full board approval of the December 2021 contract requests.
8. Action Summary - DBI Office Furniture and Design for Room 041
9. Action Summary – DBI Office Furniture and Design for Rooms 064 & 065
10. Action Summary – CMHAM Voluntary Special Assessment

11. Main St. Café – Food Safety Inspection Report
12. Options for FY22 Fleet Vehicles
13. Public Comment
14. Next Meeting – January 24, 2022 at 4:30 p.m. (Before Board Meeting, due to holiday on January 17, 2022)
15. Adjourn – Motion to adjourn

Public Comment:

1. Each speaker shall provide their name at the time of their public comment.
2. Each speaker shall be limited to three (3) minutes per meeting.
3. The chair of the committee and/or board will address the public speaker and keep time of the public comments.
4. Members of the public cannot address the committee or board during deliberations on a particular matter.
5. Members of the committee or board do not have to answer impromptu questions from the public.

Meeting Purpose:

To ensure that the Authority is fiscally and programmatically successful.

Duties:

- Review monthly financial statements including variances, respond to recommendations from the Director of Finance and/or Chief Executive Office, and make recommendations.
- Review audited financial statements annually.
- Review all reports required by MDHHS and/or affiliation hub Boards.
- Review all forms of liability against the Authority.
- Review all requests for proposals and contracts.
- Review all policies related to administration and finance.
- Review key indicators.
- Oversee capital purchases.
- Oversee building and grounds changes.
- Oversee fleet of vehicles
- Oversee purchases and maintenance of vehicles

Committee Meetings

3<sup>rd</sup> Monday Monthly at 5:30 p.m.

January 24, 2022 at 4:30 p.m.  
February 21, 2022  
March 21, 2022